



TWIGS Community Engagement Coordinator

TWIGS (To Work in Gaining Skills), a free afterschool arts program in Baltimore, Md. provides training in Theatre (Acting or Stage Design & Production), Film & Visual Storytelling, Dance, Music (Vocal & Instrumental), Visual Arts, seeks to hire an optimistic, **Part-Time Community Engagement Coordinator. Preferably fluent in Spanish.**

Description

Working with TWIGS administration and faculty to identify and foster culturally relevant arts based experiences, the Community Engagement Coordinator will build relationships with community associations, community center personnel, teachers, mentors, school social workers, etc. to deepen community outreach/in reach efforts for Baltimore City youth.

Essential Functions

- Assumes direct responsibility with identifying and pursuing relationships with youth based communities historically underrepresented in TWIGS
- Designs and implements strategic plans to connect, support and guide youth and families to performance and other art and cultural activities at The Baltimore School for the Arts and predetermined Baltimore City Public School locations.
- Develops and maintains a comprehensive log of prospective OST TWIGS students and TWIGS affiliated youth, family and community members
- Collaborates with TWIGS Program Manager, Director and BSA's Marketing Manager to ensure messaging is consistent with TWIGS mission, vision and brand guidelines
- Provides Spanish interpretation services to educate and support Spanish speaking families with TWIGS opportunities and resources
- Translates, adapts, modifies all TWIGS written and digital materials, brochures, posters, and email correspondence as necessary
- Coordinates matinee performances for Baltimore City Public School students and/or residents
- Participates in the facilitation of staff development activities, TWIGS orientations, auditions, summer program initiatives as required or assigned
- Seeks new meaningful community partnerships that strengthen TWIGS visibility and recruitment efforts through Parks & Rec, libraries, Mayor's Office of Art & Culture, Mayor's Office of Youth and Family Success, etc.
- Builds a relationship with Creative Alliance and other trusted entities to learn, co-create and implement authentic strategies that assist Spanish speaking families and community members
- Manages allotted time to accomplish quarterly goals
- Meets with TWIGS Director bi-weekly to identify, plan and execute goals
- Must work on site Saturdays (bi-weekly) and some evenings. Off site community engagement may be scheduled on Saturdays (bi-weekly) and some evenings

- Coordinates and manages volunteer shifts according to TWIGS weekly schedule and special events
- Complies with all federal, state and local laws and school board policies for best professional and appropriate practices

ABOUT THE POSITION

- The position is a part-time, hybrid position working 20 hours a week for 44 weeks with an hourly rate of \$25/hour.
- 403(b) plan is available with pre-tax contribution eligibility.

HOW TO APPLY:

Interested applicants should send a resume and brief letter of interest to the attention of **Candace Dickens, TWIGS Director**, at cdickens@bsfa.org.

The BSA Foundation actively strives to be a diverse and inclusive community in its educational, admission, and employment practices. We do not discriminate on the basis of race, color, national or ethnic origin, age, religion, sexual orientation, gender identity and/or expression, disability, or any other characteristic. We seek candidates who demonstrate sensitivity, knowledge, and understanding of the diverse backgrounds of community members; have an ability to work flexibly, independently, and collaboratively in a fast-paced environment with individuals from a diverse set of backgrounds; and have a capacity to serve as a model of openness, generosity, and acceptance.

ABOUT TWIGS (TO WORK IN GAINING SKILLS)

To ensure that all children in Baltimore City have access to the arts, BSA created TWIGS (To Work In Gaining Skills), a free after-school program for Baltimore City students in 2nd-8th grades. The program provides after-school services for more than 500 Baltimore City residents each year.

TWIGS brings students together with professional artists in a multi-year curriculum designed to build understanding and skill in one of five art disciplines: Dance, Music (Vocal or Instrumental), Theatre (Acting or Stage Design & Production), Visual Arts, or Film & Visual Storytelling. Classes run between 22 and 32 weeks during the school year, culminating in year-end student performances, recitals, and exhibitions. TWIGS serves as a stepping stone for admission to the Baltimore School for the Arts high school or a similar pre-professional art program; each year roughly 50 percent of the incoming freshman class at BSA have been trained through TWIGS.

To learn more about our partners, The Baltimore School for the Arts and The BSA Foundation, please visit bsfa.org